



Checklist for Parents of School Age Children Preparing to Move

Use this handy list as you leave a Fairbanks North Star Borough school to transfer to a new one.

Notify current school as soon as you have received an estimated departure date.

Visit school prior to departure to officially withdraw.

Return all books (library and textbooks) and clear all charges or fines.

If enrolled in the Imagination Library program, please change address or disenroll by emailing books@northstarimaginationlibrary.org.

Get a copy of the following to hand carry to your next school:

- Contact info for current school so new school can request an official transcript
- Final withdrawal grades w/ grading system
- Copy of IEP for students with special needs
- Course Descriptions and/or copy of textbook covers (high school)

Make sure you also have the following records or information on hand:

- Birth certificate
- Immunization records
- Social security number
- Child's military ID card

Research the school options where you are moving. Here are two helpful websites:

<https://schoolquest.org/>

<http://www.schoolmatters.com/>



FORT WAINWRIGHT SCHOOL SUPPORT SERVICES

SAS Building, 4391 Neely Road, Room 23, 361-9377 or 361-9897

slo@wainwright.cyspacific.org